

# Emneth Parish Council Meeting Notice & Agenda | 2023

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Published 19<sup>th</sup> April 2023

Notice is given for the next parish council meeting which is due to be held on Tuesday 25<sup>th</sup> April 2023 (to immediately follow the Annual Parish Meeting) in the Committee Room at Central Hall, Emneth

All councillors are summoned to attend this meeting of the parish council; it is an open meeting and the Press and Public are all welcome.

There is an Open Forum of fifteen minutes for public participation at every meeting when members of the public are invited to address Council Members relating to council matters. The Press and Public are not permitted to take part in the debates during the meeting.

For the purpose of the Minutes, meetings may be recorded. Once the Minutes have been approved, the recording will be deleted.

*Kate Bennett* / Parish Clerk

## Agenda

- 1 Welcome and open from the Chairman
- 2 To consider and approve any apologies for absence
- 3 To declare pecuniary interests for any item on the agenda & consider requests for dispensations<sup>1</sup>
- 4 Open Forum for public participation (15 minutes)
- 5 To approve the Minutes of the meeting held on 28<sup>th</sup> March 2023
- 6 Clerk to provide an update on any matters not included on this month's Agenda
- 7 Finance
  - a) To resolve to approve all outstanding payments since last meeting
  - b) To note any income received since last meeting
  - c) To approve the annual insurance premium renewal quote
  - d) To consider three quotes for a tree survey at the churchyard / cemetery
  - e) To consider a quote for repairs to the church wall
  - f) To sign the Parish Annual Cil report
  - g) To consider making a donation of £300.00 to Emneth Central Hall Committee for the Parish Coronation Event
  - h) To sign the new bank mandate to remove an out-going councillor and add a new one
  - i) To note current bank balances and two councillors to consider the bank statements
- 8 Planning
  - a) To consider any planning applications since last meeting
  - b) To note any planning decisions and/or appeal notifications since last meeting
- 9 Parish matters
  - a) To note the Parish of Emneth has an uncontested election on 4<sup>th</sup> May 2023
  - b) To sign the Section 38 agreement for the development at Hungate Road
  - c) To approve the street light design at The Elms, 11-37 Elm High Road, Emneth
- 10 To note general correspondence received since last meeting
- 11 To discuss Playing Field issues
- 12 To discuss cemetery/churchyard issues
- 13 To discuss Allotment Land issues

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<sup>1</sup> A dispensation form should be requested from the Clerk before the meeting date and will be considered by Full Council at the meeting.

- 14 To discuss Central Hall issues
- 15 To discuss Norfolk County Council issues including highways
- 16 To note any communications from the Police
- 17 To propose any items for the next agenda
- 18 If required to consider excluding the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the items to be discussed
- 19 To note date of the next parish council meeting; Tuesday 23<sup>rd</sup> May 2023 at Emneth Central Hall – this will be the Annual Parish Council Meeting (AGM)